Appendix 2



**Grampians Health (GH)- Ballarat- Discharge Oxygen Program**

DISCHARGING BABIES HOME FROM SPECIAL CARE NURSERY ON LOW FLOW OXYGEN THERAPY

COORDINATED BY THE STATE-WIDE EQUIPMENT PROGRAM (SWEP) Domiciliary Oxygen Program (DOP)

* The discharging ward is required to complete the “Child Discharge Oxygen Referral - Order Form”

prior to the patients discharge. The form must be signed by a Consultant Physician and forwarded to [swepoxy@gh.org.au](mailto:swepoxy@bhs.org.au) at least 24-48 hours prior to patient discharge.

* Medical oxygen is delivered to the home address on the day of discharge, and is coordinated between the SWEP contracted supplier and the GH Ballarat discharging ward.

Note the current contracted supplier is Supagas (PH: 1300 063 342)

* The SWEP contracted O2 supplier does not provide stationary concentrators or portable cylinder to get home, however this can be requested in exceptional circumstances (e.g. greater distance from the hospital, neonates).
  + Please note that Supagas recommend to transport a maximum of 2 x C cylinders at a time in an enclosed vehicle. Always check local regulations and ensure patient is aware of how to safely transport medical oxygen cylinders**.**
* On discharge the SWEP team need to be informed of the follow up outpatient appointments, or any

short stays/ follow up appointments booked for O2 trials/ testing. This allows the team to review ongoing O2 requirements and funding.

* GH Ballarat Discharge Oxygen patients from the acute site receive medical oxygen, free of charge for a period of 30 days. Post 30 days discharge, GH Ballarat will assume responsibility for the cost of oxygen equipment until such time that relevant re-testing appointments (if required) have occurred and an alternative funding stream is identified.
* If ongoing funding is required, an online application needs to be submitted to SWEP or an alternative funding body.
* O2 provision will only be cancelled on authorisation from a GH Ballarat Paediatric Doctor/ Consultant Physician.
* Any queries in relation to the GH- Ballarat Discharge Oxygen Program, please contact the SWEP Oxygen Team during business hours (08:30 – 17:00 Monday -Friday)
  + extension 38100 and select option 1 then 3.
  + Email: [swepoxy@gh.org.au](mailto:swepoxy@gh.org.au)
  + Fax: 5333 8111
  + Phone: 1300 747 937